

Report to: Council
From: Treasurer/Acting Administrator-Clerk
Date: June 19, 2017
Re: COUNCIL MEETING – JULY 2017

BACKGROUND

Council has approved one regular meeting for the month of July to be held on July 17, 2017.

ANALYSIS

For the July meeting, there are several planning applications (at least 4 consent and 1 minor variance) and three drain reports to be considered.

Section 5.3 of Procedural By-law #115-2013 addresses the holding of Regular Meetings of Council and the method in which Council may alter the date, time or location of a regular meeting when deemed necessary. Council needs to pass a resolution to alter the date, time or location for the meetings.

Section 5.4 of Procedural By-law #115-2013 provides direction for the calling and holding of special meetings. A special meeting may be called by the Mayor at any time or by the Administrator/Clerk upon receipt of petition from the majority of Council members. Holding a special meeting requires a minimum 24 hours' notice to be posted listing the purpose of the meeting. Only the business listed on the notice may be transacted at the meeting.

Road Supervisor Eldon Bryant has tenders and quotes that may be required to be addressed earlier than the July 17th meeting as well.

Does Council prefer:

1. to hold a special meeting (which would need to be July 5 and 10) to address the tenders and quotes for the road projects and the hold the drain considerations?
2. to begin the regular meeting earlier (6:00 pm?) on the scheduled date of July 17th?

FINANCIAL IMPACT

There is no financial impact.

RECOMMENDATION:

Staff will be available as required.