

**THE CORPORATION OF THE TOWNSHIP OF ADELAIDE METCALFE
COUNCIL SPECIAL MEETING MINUTES – JULY 10, 2017**

Present: Mayor Kurtis Smith, Deputy Mayor Nick Stokman, Councillor Betty Ann MacKinnon, Councillor Mary Ann Hendrikx and Councillor Gerald Sanders.

Also Present: Treasurer/Acting Administrator-Clerk Cathy Case, Road Supervisor Eldon Bryant and Drainage Superintendent Jim Reeve (for part of meeting)

Call to Order

At 1:00 pm Mayor Kurtis Smith called the special meeting to order. The purpose of the meeting was to hold various drain report considerations, address road tenders and quotes, receive and review results of recent surveys and to approve by-laws related to site plan agreements.

Declaration of Pecuniary Interest and General Nature Thereof

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Councillor Hendrikx declared a pecuniary interest in the Robotham Drain report as she is a ratepayer on the drain and is related to others assessed into the drain.

Road Supervisor Report

Road Supervisor Eldon Bryant circulated copies of the results of the Maintenance Culvert Tender No. 2017-02, the Robotham Road Culverts Tender No. 2017-03, the Pike Road Culverts Tender No. 2017-04 and the Scotchmere Drive Excavator Quotes No. 2017-05.

MOVED by Councillor Hendrikx

SECONDED by Councillor MacKinnon

Resolved that Council accept the tender from E.S. Hubbell for Maintenance Culverts as specified in Tender No. 2017-02 in the amount of \$13,261.39 plus HST as recommended by the Road Supervisor. CARRIED.

MOVED by Councillor MacKinnon

SECONDED by Councillor Sanders

Resolved that Council accept the tender from Canada Culvert for the Robotham Road Culverts as specified in Tender No. 2017-03 in the amount of \$17,914.26 plus HST as recommended by the Road Supervisor. CARRIED.

MOVED by Councillor Sanders

SECONDED by Councillor Hendrikx

Resolved that Council accept the tender from Atlantic Industries Limited for the Pike Road Culverts as specified in Tender No. 2017-04 in the amount of \$17,603.02 plus HST as recommended by the Road Supervisor. CARRIED.

MOVED by Councillor MacKinnon

SECONDED by Councillor Sanders

Resolved that Council accept the quote from Maes Excavating Ltd. for Scotchmere Drive Excavator work as specified in Quote No. 2017-05 in the amount of \$103.00 per hour with no float fees plus HST as recommended by the Road Supervisor. CARRIED.

Delegations & Timed Events

1:15 PM DRAIN CONSIDERATIONS

Stevenson Drain 2017

MOVED by Councillor Sanders

SECONDED by Councillor Hendrikx

Resolved that the Engineer's report dated May 26, 2017 for the repair of the Stevenson Drain 2017 be considered. CARRIED.

Engineer Mike DeVos of Spriet Associates and Drainage Superintendent Jim Reeve were in attendance. Jim Jansen attended the meeting. The report was reviewed by the engineer. There were no comments from ratepayers.

MOVED by Councillor Sanders

SECONDED by Deputy Mayor Stokman

Resolved that the Engineer's report on the Stevenson Drain 2017 dated May 26, 2017 be adopted as presented. CARRIED.

Morgan Drain Branch 'C' 2017**MOVED by Councillor MacKinnon****SECONDED by Councillor Hendrikx****Resolved that the Engineer's report dated June 6, 2017 for the repair of the Morgan Drain Branch 'C' 2017 be considered. CARRIED.**

Engineer Mike DeVos of Spriet Associates and Drainage Superintendent Jim Reeve were in attendance. Also in attendance were Martin Timmermans, Ryan Timmermans, Tim Earley, Derek Dudek, Jamie Long and Road Supervisor Eldon Bryant. The report was reviewed by the Engineer, followed by questions from the ratepayers in attendance.

MOVED by Deputy Mayor Stokman**SECONDED by Councillor Hendrikx****Resolved that the Engineer's report on the Morgan Drain Branch 'C' 2017 dated June 6, 2017 be adopted as presented. CARRIED.**Ward Drain Extension 2017**MOVED by Deputy Mayor Stokman****SECONDED by Councillor Hendrikx****Resolved that the Engineer's report dated May 26, 2017 for the repair of the Ward Drain Extension 2017 be considered. CARRIED.**

Engineer Mike DeVos of Spriet Associates and Drainage Superintendent Jim Reeve were in attendance. Garrett Kingma, Willy Bos and Road Supervisor Eldon Bryant were in attendance. The report was reviewed by the Engineer. Deputy Mayor Stokman noted that the road department is replacing road culverts on Pike Road which are not part of the drainage works.

MOVED by Councillor Sanders**SECONDED by Councillor MacKinnon****Resolved that the Engineer's report on the Ward Drain Extension 2017 dated May 26, 2017 be adopted as presented. CARRIED.**

Councillor Hendrikx vacated her chair and exited Council Chambers during the Consideration of the Robotham Drain report.

Robotham Drain 2017**MOVED by Councillor MacKinnon****SECONDED by Deputy Mayor Stokman****Resolved that the Engineer's report dated June 6, 2017 for the repair of the Robotham Drain 2017 be considered. CARRIED.**

Engineer Mike DeVos of Spriet Associates and Drainage Superintendent Jim Reeve were in attendance. Road Supervisor Eldon Bryant attended. There were no ratepayers in attendance. The report was reviewed by the Engineer.

MOVED by Deputy Mayor Stokman

SECONDED by Councillor Sanders

Resolved that the Engineer's report on the Robotham Drain 2017 dated June 6, 2017 be adopted as presented. CARRIED.

MOVED by Deputy Mayor Stokman

SECONDED by Councillor MacKinnon

Resolved that the Courts of Revision for the Stevenson Drain 2017, the Morgan Drain Branch 'C' 2017, the Ward Drain Extension 2017 and the Robotham Drain 2017 be set for Monday, August 21, 2017 at 8:00 pm. CARRIED.

Councillor Hendrixx returned to Council Chambers and resumed her Council seat.

Treasurer/Acting Administrator Reports

The results of the waste and recycling survey were discussed by Council.

MOVED by Councillor Hendrixx

SECONDED by Deputy Mayor Stokman

Resolved that Council receive the waste and recycling survey information for further consideration and that staff be directed to prepare a report on waste management for the Township. CARRIED.

The results of the name/logo change and branding strategy survey were discussed by Council.

MOVED by Councillor MacKinnon

SECONDED by Councillor Hendrixx

Resolved that the Council confirms that the legal name of the Township be the Corporation of the Township of Adelaide Metcalfe.

A recorded vote was requested:

Councillor Hendrixx -Yes

Councillor MacKinnon -Yes

Councillor Sanders -Yes

Deputy Mayor Stokman -Yes

Mayor Smith -Yes

-MOTION CARRIED.

MOVED by Councillor MacKinnon

SECONDED by Councillor Sanders

Resolved that Council retain the crest as designed for the Township of Adelaide Metcalfe and that a modern logo be designed for review. CARRIED.

MOVED by Deputy Mayor Stokman

SECONDED by Councillor Sanders

Resolved that the Council authorize the Treasurer/Acting Administrator-Clerk to proceed with a request for proposal for design of a logo for the Township. CARRIED.

By-Laws

MOVED by Councillor MacKinnon

SECONDED by Deputy Mayor Stokman

Resolved that first and second readings be given to

By-law No. 24-2017, Stevenson Drain 2017

By-law No. 25-2017, Morgan Drain Branch 'C' 2017

By-law No. 26-2017, Ward Drain Extension 2017

and that the by-laws be signed by the Mayor and Treasurer/Acting Administrator-Clerk and the corporate seal be attached. CARRIED.

Councillor Hendrixx reiterated her previously declared interest in the Robotham Drain and abstained from voting on the applicable By-law.

MOVED by Councillor Sanders

SECONDED by Deputy Mayor Stokman

Resolved that first and second readings be given to

By-law No. 27-2017, Robotham Drain 2017

and that the by-laws be signed by the Mayor and Treasurer/Acting Administrator-Clerk and the corporate seal be attached. CARRIED.

MOVED by Councillor Hendrixx

SECONDED by Councillor MacKinnon

Resolved that three readings be given to

By-law No. 28-2017, Site Plan Agreement-Blue Spruce Inc.

By-law No. 29-2017, Site Plan Agreement-Grant Castle Corp.

and that the by-laws be signed by the Mayor and Treasurer/Acting Administrator-Clerk and the corporate seal be attached. CARRIED.

Adjournment

MOVED by Deputy Mayor Stokman

SECONDED by Councillor Hendrikx

Resolved that the meeting be adjourned at 2:37 PM. CARRIED.

Kurtis Smith, Mayor

Cathy Case, Treasurer/Acting
Administrator-Clerk

UNAPPROVED